

## FEBRUARY 2023 CITY HALL FUNCTION APPLICATIONS

| NAME OF ORGANISATION                                  | FUNCTION DATE    | FUNCTION DESCRIPTION   | CRITERIA MET | ROOM CHARGE                          | HOSPITALITY OFFERED                                | CIVIC HQ RECOMMEND  |
|---|------------------|--|--------------|--------------------------------------|--|---|
| <b>2023 EVENTS</b>                                    |                  |  |              |                                      |  |   |
| Consulate General of Spain (Edinburgh office)         | 9 March 2023     | <b>Spanish Ambassadors Reception</b> to bestow the Order of Civil Merit on Honorary Vice Consulate.<br><br>Numbers attending – 60 - 75                           | D            | Yes - £115                           | No as group wish to bring traditional Spanish food | Approve<br>Charge £115<br>No hospitality  |
| Northern Ireland Football League                      | 22 April 2023    | <b>NI Football League 10<sup>th</sup> Anniversary and Awards Celebration-</b> Drinks Reception, Awards, Dinner and entertainment.<br><br>Numbers attending – 350 | C & D        | Charge £825                          | Yes, Wine Reception as significant anniversary     | Approve<br>Charge<br>Wine Reception<br><br><i>£500 given to their chosen caterer for wine on arrival</i>    |
| Newhill Football Club                                 | 2 September 2023 | <b>Newhill Football Club 50<sup>th</sup> Anniversary Celebration-</b> Drinks Reception, Awards, Dinner and entertainment.<br><br>Numbers attending – 200         | C & D        | No Charge as charity                 | Yes, Wine Reception as significant anniversary     | Approve<br>No Charge<br>Wine Reception<br><br><i>£500 given to their chosen caterer for wine on arrival</i> |
| Belfast Bible College                                 | 8 December 2023  | <b>Post-Graduation Reception</b> – reception event to make the graduation and achievements of the students at the college.<br><br>Numbers attending - 200        | C & D        | No (Charity)                         | No hospitality                                     | Approve<br>No Charge<br>No hospitality  |
| <b>2024 EVENTS</b>                                    |                  |  |              |                                      |  |   |
| The Scout Association, Northern Ireland Scout Council | 5 January 2024   | <b>Chief Scout's Award and Queen's Scout Award Presentation</b> – 120 young people receiving awards and attending a reception.                                   | B & D        | No charge - Complimentary as Charity | No hospitality                                     | Approve<br>No Charge<br>No Hospitality  |

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|                              |                 |   |   |              |  |  |
|------------------------------|-----------------|---|---|--------------|--|--|
|                              |                 | Numbers attending - 450   |   |              |  |  |
| Holocaust Memorial Day Trust | 24 January 2024 | <p><b>Northern Ireland regional ceremony to mark Holocaust Memorial Day 2023</b> - a time for all to remember the millions of people killed in the Holocaust and subsequent genocides in Cambodia, Rwanda, Bosnia and Darfur. The event is the official Northern Ireland commemoration of the Holocaust.</p> <p>Numbers attending – 400 - 500</p> | C | No (charity) | No hospitality ( <i>funding provided</i> ) | Approve<br>No Charge<br>No hospitality |